

Charlotte Area Educational Consortium  
Executive Committee Minutes  
January 28, 2010  
(Electronic Meeting)

Members present: Hampton Hopkins (chair), Tanya Davis, Gwen Peart, Inis Gibbes, Gloria Kelley

Members absent: Ed Adams

Meeting called to order at 2:30 pm by Hampton Hopkins

The upcoming CAEC Council Meeting is scheduled for February 18, 2010 at Livingston College in the Hilliard Room from noon to 1:30 pm. Dr. Peart gave an update on the local arrangements for the meeting. FDY will cater the box lunch for \$8.95 per person, which will include chicken, turkey, ham, vegetable, and drink. Funds are available to cover the lunch. Dr. Peart will fax the invoice to Hampton.

Hampton will not be attending the Council Meeting, so Inis Gibbes will chair the CAEC Council. Also, Gloria and Tanya will not be attending the Council Meeting. Someone will need to take the minutes for the Council meeting.

The group then discussed possible agenda items for the Council Meeting:

1. Workshops for next year
2. SACS Representative
3. Inter-Institutional Registration
  - a. Hampton will see is Julies Burt, from UNC Charlotte & Greg Stanley from CPCS would share what is happening with inter-institutional registration
4. Workshop for Librarians
  - a. Dr. Gwen Peart and Gloria Kelley will work on designing a workshop for CAEC librarians
5. Workshop for Registrars
  - a. This workshop is in the planning stage and Ed Adams and Hampton Hopkins are working on a date. Ed will be asked to give an update at the Council meeting.
6. Hampton will create the agenda for the February 18 meeting based on the above topics.

**Treasurer's Report** (Inis Gibbes reporting)

All CAEC institutions have paid their membership dues for 2009/10. Membership dues were reduced to \$300, but would return to \$400 for 2010/11 membership year.

Checking Balance as of 1/28/2010 is \$14,020.00

**Update** (Hampton Hopkins reporting)

Dr. Skinner has found a replacement for the position of President for the CAEC Council. Dr. Dianne Snyder, Chancellor for Cabarrus College of Health Sciences will serve as CAEC Council President for 2010-11.

**2010-11 Slate of Officers**

The executive Committee recommended the following names for the 2010-11 Slate of Officers:

1. Chairperson...Tanya Davis
2. Vice Chair.....Ed Adams
3. Treasurer.....Dr. Gwen Peart
4. Other positions
  - a. Library representative...Lori Leach

Meeting adjourned.

Respectfully submitted,

Gloria Kelley  
Secretary of CAEC Council